

ENHANCE YOUR TEAM:

CNM'S PAID INTERNSHIP ASSISTANCE FOR EMPLOYERS



EMPLOYER BENEFITS

- Receive reimbursement of \$12/hour for up to 20 weeks (maximum \$4,800 per intern).
- Support from the CNM Workforce & Community Success Team that will recruit internship candidates and support the internship(s) throughout the experience.
- Connect to a talent pipeline of potential future employees from CNM and CNM Ingenuity's academic and workforce training programs.



Workforce & Community Success

EMPLOYER EXPECTATIONS

- Provide mentorship, guidance, and support for intern(s).
- Organize constructive learning environment projects for intern(s).
- Provide intern(s) 15-20 hours per week for a minimum of 10 weeks.

EMPLOYER REQUIREMENTS

- Hire the intern as a W-2 employee at a minimum of \$15/hour.
- Provide CNM with a W9, complete a Subrecipient Form, and sign a contract with CNM.
- Complete Learning Objectives with intern, complete mid-point, and final check-ins.
- Provide timesheet entry and approve in CNM HireCNM system (cnm.edu/HireCNM).
- Host an internship experience for a minimum of 10 weeks.

CALL US FOR MORE INFO



505-224-3060



internships@cnm.edu



www.cnm.edu/workforce-community