

SANDOVAL COUNTY

STATE OF NEW MEXICO



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County Manager

October 14, 2026

Re: Fiscal Agency Application ALL-CALL Open Invitation to Non-Profit Entities in Sandoval County

The application round will be open 10/14/26 - 11/6/26, 5pm MST. Attached is guidance for you to submit a proposal to Sandoval County to be a fiscal agent. Please keep in mind the invitation to apply IS NOT a guarantee of approval.

Please note the following:

- Sandoval County follows a standardized process for reviewing and approving all applications' alignment with County prioritization.
- All applicants will be forwarded for review by County Management and the Sandoval County Board of Commissioners.
- In order to be eligible for the County to serve as a fiscal agent, projects must be within Sandoval County jurisdiction, Right-of-Way (ROW), and not cause undue burden to Sandoval County's operational capacity.
- Per New Mexico House Bill 247 (2026), any capital outlay request in excess of \$100,000 must be on an entity's Infrastructure Capital Improvement Plan (ICIP) in order to be funded. As Sandoval County's ICIP for 2026 has already been submitted, if your project includes a request for the County to serve as fiscal agent for a capital outlay appropriation greater than \$100,000, the County is unable to do so unless your project is selected for inclusion in the County's 2027 ICIP and a capital appropriation is issued after that point.

Please see attached guidance for how to submit your proposal.

Sincerely,

A handwritten signature in black ink, appearing to read "InChenZ", is written over a large, faint watermark of the Sandoval County seal.

Director of Sandoval County General Services