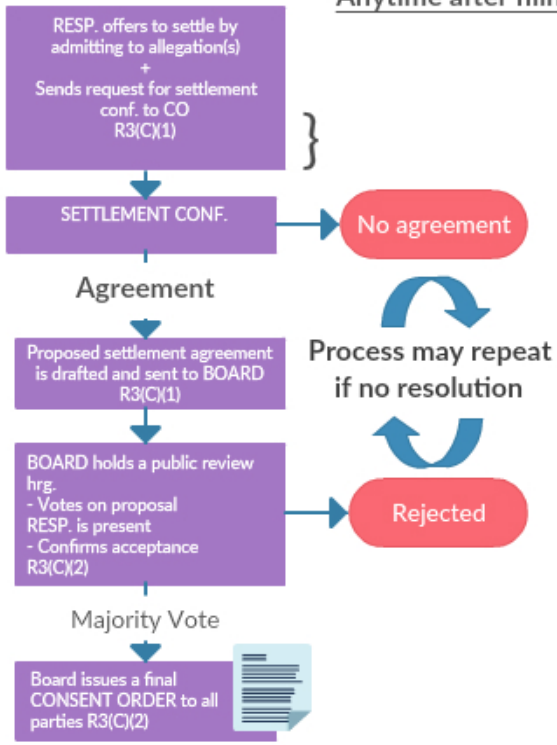




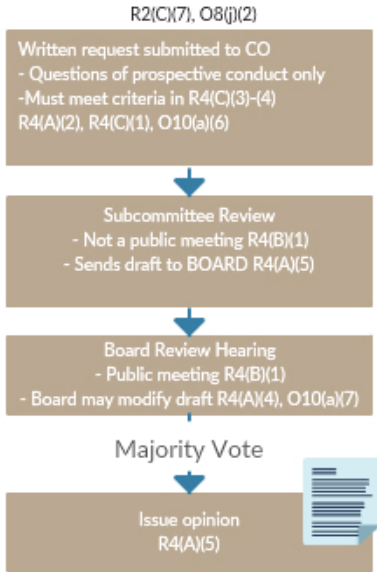
ETHICS BOARD PROCEDURE CHART

Settlement Process

Anytime after filing



Advisory Opinion Process



90 DAY clock to resolve complaint begins O8(h)(2)

COMPLAINT filed with CO O7(a)(1), O10(a)(1)

Complaint Requirements
R3(A)(1)/O7(a)(1), R3(A)(3)/O8(h)
Complaint must:
- Be signed and sworn
- Have Complainant's name and contact information
- Include documentation of time, place, facts, and names of any witnesses re: alleged violations
- Specify the ord. provision(s) alleged violated
- Have a clear and concise statement of the events
Violation(s) must not be older than one (1) year

Are the filing requirements met?
- R3(A)(1)/O7(a)(1)
- R3(A)(3)/O8(h)

YES

Was it filed 60 days or less before an election (primary or general) against an ELECTED OFFICIAL running for office?
O8(h)(3)

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