

This is an amendment to 16.27.3 NMAC, Sections 8, 11 and 12, effective 11/18/2025.

16.27.3.8 APPLICATIONS FOR LICENSURE BY EXAMINATION:

- A.** All applicants for licensure by examination must submit the following documentation to the board:
- (1) a completed application, attested by the applicant;
 - (2) an application fee of \$75;
 - (3) an official transcript in their original and sealed envelope, uploaded directly into the online application, or electronically sent directly to the board's e-mail address from each institution where the applicant completed an appropriate degree for the license type sought;
 - (4) if required, a statement from each supervisor on a form provided by the board verifying the applicant's supervised experience and setting forth the nature and extent of each supervision; the forms must be ~~[submitted in a sealed envelope to the board office,]~~ uploaded directly into the online application, or electronically sent directly to the board's email address from the applicant or the supervisor;
 - (5) other documentation required in 16.27.4 NMAC through 16.27.8 NMAC, and 16.27.18 NMAC through 16.27.23 NMAC, to document supervision, any additional training or coursework, work experience and client contact hours.
- B.** Applications will be valid for a period not to exceed 12 months from the date it is received online at the board's office. An applicant wishing to re-apply after 12 months must submit a new application, including the application fee and all documentation.
- C.** Applicants who are deemed ineligible because of experience or educational deficiencies may request licensure at a lower level. This request from the applicant shall be in writing and include a \$25 application re-review fee as provided for in 16.27.17 NMAC.
- [16.27.3.8 NMAC - Rp, 16.27.3.8 NMAC, 11/30/2021; A, 1/18/2023; A, 7/30/2024; A, 11/18/2025]

16.27.3.11 RETIREMENT STATUS:

- A.** A licensee may place their license into retirement status by notifying the board in writing before the expiration of their current New Mexico license.
- B.** A retired license may be restored to active status within five years of being placed into retirement status by notifying the board in writing.
- C.** Reinstatement of a retired license will be granted upon receipt of the reinstatement ~~[application]~~ request sent via email to the board with ~~[the renewal and reinstatement fees, and]~~ proof of the required continuing education courses. The board will notify the licensee with instructions to pay the required fees.
- [16.27.3.11 NMAC - Rp, 16.27.3.11 NMAC, 11/30/2021; A, 11/18/2025]

16.27.3.12 INACTIVE STATUS:

- A.** A licensee may request inactive status by requesting the change in the online portal before the expiration of the active or retirement status of the license.
- B.** An inactive license must be renewed every two years and pay the requisite fee. No continuing education courses are required while the license remains inactive.
- C.** To be restored to active status, the licensee shall ~~[complete the renewal application]~~ submit an email request to the board and comply with current continuing education requirements pursuant to 16.27.16.8 NMAC. The board will notify the licensee with instructions to pay the required fee.
- [16.27.3.12 NMAC - Rp, 16.27.3.12 NMAC, 11/30/2021; A, 7/30/2024; A, 11/18/2025]