

This is an amendment to 16.27.4 NMAC, Section 11, effective 11/18/2025.

16.27.4.11 DOCUMENTATION REQUIRED FOR LICENSURE BY EXAMINATION:

- A.** A completed application as specified in 16.27.3.8 NMAC.
- B.** Proof of education and experience requirements:
 - (1)** The applicant is required to upload or submit an official transcript [~~in a sealed envelope~~] from each institution contributing to the applicant's master or doctoral degree, a total of no less than 48 graduate semester hours or 72 quarter graduate hours which includes the required clinical core curriculum. Applicants who have just graduated with an appropriate degree field, and whose degrees have not yet been conferred by their university, may submit the following documentation in while awaiting official transcripts to become available:
 - (a)** A verification letter from a university official verifying
 - (i)** their degree program;
 - (ii)** that all courses have been completed and they have earned passing grades;
 - (iii)** their degrees will be conferred by the university; and
 - (b)** A receipt verifying that they have ordered their transcripts to be sent to the board office once their degree is conferred.
 - (2)** A statement from each supervisor [~~in a sealed envelope~~] on a form provided by the board (attachment B) verifying the applicant's supervised experience and setting forth the nature and extent of such supervision must be submitted with the application. The statement shall verify that the applicant's performance was in accordance with adequate counseling and therapy standards of practice. If a supervisor's statement is not available, the applicant may submit documentation explaining why the supervisor's statement is not available and sworn affidavits from other individuals verifying that supervision took place and describing the nature and the extent of the supervision.
 - (3)** Documentation of 3,000 hours of postgraduate direct clinical client contact and 100 hours of appropriate face to face postgraduate supervision.
 - (4)** Attachment E, listing only specific graduate coursework. The board may request syllabi as needed to clarify course content.
 - (5)** If submitting hours obtained in another jurisdiction, documentation of the applicant's licensure, registration or certification status must be submitted on attachment form A which must be sent directly to the board by the jurisdiction in which the applicant is licensed, certified or registered.

[16.27.4.11 NMAC - Rp, 16.27.4.11 NMAC, 11/30/2021; A, 1/18/2023; A, 11/18/2025]