

TITLE 14 HOUSING AND CONSTRUCTION
CHAPTER 15 ELEVATOR SAFETY CODE
PART 6 JOURNEYMAN CERTIFICATION

14.15.6.1 ISSUING AGENCY: The Construction Industries Division (CID) of the Regulation and Licensing Department.
[14.15.6.1 NMAC - 09/12/2025]

14.15.6.2 SCOPE: This rule applies to individuals seeking journeyman certification in the elevator trade in New Mexico.
[14.15.6.2 NMAC – 09/12/2025]

14.15.6.3 STATUTORY AUTHORITY: Section 60-13B-4 NMSA 1978.
[14.15.6.3 NMAC – 09/12/2025]

14.15.6.4 DURATION: Permanent.
[14.15.6.4 NMAC – 09/12/2025]

14.15.6.5 EFFECTIVE DATE: September 12, 2025, unless a later date is cited at the end of a section.
[14.15.6.5 NMAC – 09/12/2025]

14.15.6.6 OBJECTIVE: The purpose of this rule is to set forth general provisions governing elevator journeymen certification requirements in New Mexico.
[14.15.6.6 NMAC – 09/12/2025]

14.15.6.7 DEFINITIONS: See Section 60-13B-2 NMSA 1978 and 14.15.1 NMAC for definitions.
[14.15.6.7 NMAC – 09/12/2025]

14.15.6.8 JOURNEYMAN CERTIFICATION:

A. General information.

(1) A journeyman certificate of competence in the appropriate trade classification for the work to be performed is required of all individuals performing elevator work; provided however, that an apprentice as defined in 14.15.1 NMAC, may work under the direct supervision of a validly certified journeyman, as defined in Section 60-13B-6 NMSA 1978, of the act, who is employed by a validly licensed contractor, as defined by Section 60-13B-6 NMSA 1978, of the act.

(2) A journeyman certificate of competence is issued to an individual only and is not transferable or assignable.

(3) No individual under the age of 18 shall be issued a certificate of competence.

(4) Journeyman certificates are classified according to the type of work the journeyman is certified to perform. A journeyman may engage in the trade authorized by the certificate of competence issued to the journeyman only when employed by a licensed entity that is validly licensed to perform the type of work for which the journeyman is certified.

(5) For information regarding compliance with the Parental Responsibility Act (PRA), revocations and suspensions and administrative penalties, see 14.15.5 NMAC.

B. Application.

(1) An application submitted for a journeyman certificate shall be on a form approved by CID and shall be accompanied by the prescribed certification fee.

(2) An incomplete or insufficient application shall be rejected and returned to the applicant with a statement of reason for the rejection.

(3) All requirements for certification must be met within one year after the date the application is received by CID or its designee. Any application not completed within the one-year period shall expire and any fees paid in connection with the expired application shall automatically be forfeited.

(4) The applicant must submit proof of the required experience with the application on form(s) approved by CID or must meet all the requirements for expedited certification for a military service member as defined in 14.15.5 NMAC.

(5) An application for certification may be denied if the applicant has been convicted of a felony enumerated as a disqualifying criminal conviction pursuant to 14.15.5 NMAC.

C. Journeyman certification process.

(1) Except for individuals seeking expedited licensure as military service members, an individual applying for a journeyman certificate must provide proof of work experience within the 10 years immediately prior to application in the classification for which application is made. Training that is classified as technical training by an accredited college, university, manufacturer's accredited program, technical vocational institute or an accredited apprenticeship program will be considered in lieu of work experience. Each year of equivalent training shall be applied as one-half year of experience, but in no case shall accredited training exceed one-half of the total work experience requirement. The applicant must provide one of the following to qualify for a journeyman elevator certificate:

(a) Demonstrate a combination of documented experience and education credits and complete a written examination approved by the division on the most recent codes and standards as adopted by the division,

(b) Provide a certificate of completion of and successful passing of the mechanic's examination of a nationally recognized training program for the elevator industry, such as the national elevator industry educational program or an equivalent as approved by the division,

(c) Provide a certificate of completion of a United States department of labor approved apprenticeship program for the elevator industry approved by the United States department of labor or the workforce solutions department, or

(d) Hold a valid journeyman elevator mechanic's certification from another state having standards substantially equal to those of the ESA.

(2) Examination procedure.

(a) No applicant for a journeyman certificate is eligible to take an examination until providing satisfactory work experience documentation to the division.

(b) Examinations shall be administered by CID or its designee.

(c) A passing exam score is seventy-five percent or higher.

(d) An applicant who fails to appear for a scheduled exam or fails to attain a passing score of seventy-five percent or higher may take another regularly scheduled exam, provided the applicant reapplies to take the exam, pays the fee, and does not repeat the exam more than twice in any 30-day period.

(e) If CID or its designee determines that an applicant has cheated, the exam shall be deemed invalid, all fees shall be forfeited, and any license or certificate issued on the basis of that exam shall be automatically and immediately voided. The applicant will not be eligible to take any exam administered by CID, or its designee, for one year after the date of such event.

D. Journeyman process for expedited certification for military service members.

(1) The applicant shall submit a completed division approved journeyman application.

(2) In lieu of work experience verification the applicant shall provide the following documentation to the division:

(a) applicant is currently licensed or certified and in good standing in another jurisdiction, including a branch of the United States armed forces,

(b) applicant has met the minimal licensure or certification requirements in that jurisdiction and the minimal licensing or certification requirements in that jurisdiction are substantially equivalent to the certification requirements for New Mexico, and

(c) submit the following documentation:

(i) for military service member: copy of military orders,

(ii) for spouse of military service members: copy of service member's military orders and copy of marriage license,

(iii) for spouses of deceased military service members: copy of deceased service member's DD214 and a copy of marriage license,

(iv) for dependent children of military service members: copy of military orders listing dependent child, or a copy of service member's military orders and one of the following: copy of birth certificate of the dependent child, military service member's federal tax return or other governmental or judicial documentation establishing dependency,

(v) for veterans (retired or separated): copy of DD214 showing proof of honorable discharge.

(3) The certificate shall be issued by the division as soon as possible but no later than thirty (30) days after a qualified military service member, spouse, dependent child, or veteran files a completed division approved application and provides a background check, if required, for the certification.

(4) Military service members and veterans shall not be charged a fee for the first three years for a certificate issued pursuant to this rule. The three-year exemption for certification fees does not include fees for copies of documents, replacement certificates or other expenses related to a certificate, which fees shall be charged according to the division's fees currently in effect.

(5) A certificate issued pursuant to this section shall be valid for a three-year period subject to renewal requirements of Subsection F below.

E. JEM Journeyman elevator mechanic classification. Requires four years' experience or 8,000 hours of acceptable work experience in accordance with Subsection C above. Can work under a validly licensed elevator mechanic contractor.

F. Renewal.

(1) CID, or its designee, shall mail to every certificate holder a renewal application form at least 30 days prior to the expiration of such certificate to the certificate holder's current address of record. Whether or not the application is received, it is the sole duty and responsibility of each certificate holder to timely renew their certificate. Incomplete or inaccurately completed renewal applications shall be rejected.

(2) No journeyman certificate shall be renewed in the absence of proof of compliance with the continuing education requirements set forth in Subsection G of this section.

(3) The filing date of the renewal application shall be the date the envelope is postmarked or, if it is hand delivered, the date it is received by CID, or its designee.

(4) If an application for renewal is not timely received or, if it is received but rejected for failure to comply with renewal requirements, the certificate shall be suspended and shall be subject to cancellation pursuant to 14.15.5 NMAC.

G. Continuing education requirements.

(1) Prior to renewal of a journeyman certificate of competence in the applicable classification the applicant for renewal or reinstatement is required to complete a minimum of 16 hours of approved course work. Proof of completion of such course work, in a form satisfactory to the division, must be submitted with the application for renewal.

(2) A minimum of eight hours of approved course work must cover the current CID code that is enforced by each journeyman classification to be renewed or reinstated.

H. Application for approval of continuing education courses and instructors.

(1) Each applicant for course approval must submit to CID an application for course and instructor approval on a form approved by the division.

(2) Application for course approval must be received by CID no later than 120 days before the date on which the course is proposed to begin.

(3) Each application for course and instructor approval must be complete and legible. Incomplete or illegible applications will not be processed and will be returned to the applicant.

(4) To qualify for approval, continuing education courses must comply with the following standards:

(a) The course content must be relevant to the elevator trade and be consistent with all applicable laws and rules of the state of New Mexico,

(b) The course must be conducted in a classroom, seminar, or in an online format, and

(c) The course must be taught by an approved instructor.

(5) To qualify for approval as an instructor, an individual must either be currently teaching, or must have taught within two years prior to application, at least one course in the elevator trade in one of the following programs:

(a) An elevator trade training program that is approved by the vocational education division of the state of New Mexico department of public education and offered in the curriculum of an accredited New Mexico trade school, college, or university,

(b) An elevator trade training program that is offered through a professional association or organization representing licensees in the elevator trade,

(c) An apprenticeship program approved by the state of New Mexico apprenticeship council or the bureau of apprenticeship and training,

(d) An elevator trade training program offered by a nationally recognized testing laboratory, or product manufacturer, and the applicant has at least five years practical experience in the subject taught,

(e) An elevator trade training program sponsored by an organization that provides continuing education unit courses in the elevator trade, and the instructor has at least five years of practical experience in the subject taught,

(f) An elevator trade training program offered by CID.

I. Approval of continuing education courses and instructors.

(1) Each application for course and instructor approval will be reviewed by the bureau chief and the technical advisory committee each calendar month.

(2) The bureau chief shall provide to the director the bureau chief's recommendation for approval or denial on each application received and reviewed by the bureau chief.

(3) Director approval of a continuing education course and instructors shall be effective for three years from the date of approval; provided, however, that approval of any course that is not offered for 24 consecutive months shall automatically expire.

(4) On the date that is three years after the date on which approval of a course or instructor was issued, that approval will automatically expire and, without further notice from CID, such course or instructor shall no longer be approved. Application to renew a course or instructor approval must be received no less than 120 days prior to the date on which the approval period expires.

(5) The decision of the director regarding the approval or denial of an application is final and is not subject to review.

(6) Once approved, and as a condition of continuing education approval, a course provider must submit to CID the following information for each journeyman certificate holder who successfully completes an approved course, within 30 days of the completion of the course:

(a) The name of the course, approval number, and the name of the instructor,

(b) The date on which the course was completed by the certificate holder, and

(c) The name, address and CID journeyman certificate number of the certificate holder.

(7) Approval of an instructor or a course will be subject-matter specific. Approval to teach courses in more than one trade will require the applicant to meet the experience criteria for each trade or code.

[14.15.6.8 NMAC – 09/12/2025]

History of 14.15.6 NMAC: [RESERVED]